



<http://cuesta.edu/student/forstudents/studentlife/>

Executive Adopted Minutes

Regular Meeting #19 Tuesday, February 18, 2014 12:15pm – 2:00pm
Room 5305, Cuesta College, San Luis Obispo Campus

- Advisory note: The Executive Cabinet maintains the right to re-order agenda items; accordingly, items may not be presented during the meeting in the order they appear below.

A. CALL TO ORDER (12:22pm)

B. ROLL CALL/ESTABLISHMENT OF QUORUM

Executive Cabinet Officers

1. Activities Director – **Sabrina Bussell (P)**
2. Clubs Director– **Natalie Conant (A)**
3. Finance Director – **Collin Fernandes (P)**
4. Outreach Director – **Shyla Lefever (A)**
5. President/Student Trustee– **Charles Scovell (P)**
6. Publicity Director – **Virginia Orr (P)**
7. Secretary – **Vacant**
8. Vice President (Chair) – **Vacant**

Advisors

1. Dr. Anthony Gutierrez, Coordinator, Student Life and Leadership (**P**)
2. Athene Gatley, ASCC Financial Advisor (**P**)

C. PUBLIC COMMENT

Anyone from the public may address the ASCC Executive Cabinet regarding any issue not on the agenda. The Chair reserves the right to limit the length of public comment. Responses from the Executive Cabinet are strictly limited. (Public comment about the importance of hand sanitizers on campus.) (**None**)

D. EXECUTIVE CABINET REPORTS

Members of the ASCC Executive Cabinet may report on matters involving the Associated Students or shared governance. There will be no discussion, except to add an item to a subsequent agenda or to ask questions of clarification.

1. Activities Director – Sabrina Bussell (Finalizing promotional items, Thursday will pass out president and vice president applications in front of library.)
2. Clubs Director– Natalie Conant (Absent)
3. Finance Director – Collin Fernandes (Budget committee will meet April 6th)
4. Outreach Director – Shyla Lefever (Absent)
5. President/Student Trustee– Charles Scovell (Will attend SCLC this Thursday)
6. Publicity Director – Virginia Orr (Working on ideas for programming committee)
7. Secretary – Vacant
8. Vice President (Chair) – Vacant

E. ADVISOR REPORT'S

1. Dr. Anthony Gutierrez, Coordinator, Student Life and Leadership (Please forward me available time to meet if you serve on the budget committee; SCLC Thursday; Will be at an all day workshop on Friday.)
2. Athene Gatley, ASCC Financial Advisor (Distributed ASCC Profit and Loss Statement)

F. APPROVAL OF UNADOPTED MINUTES

The ASCC Executive Cabinet is presented with Unadopted Minutes from previous meeting(s). Once reviewed, the Executive Cabinet will note necessary corrections and/or approve the minutes as presented.

Minutes for Regular Executive Cabinet Meeting #18 Tuesday, February 11, 2014. (Postponed until next week.)

G. ACTION ITEMS

The Executive Cabinet is requested to take action on the following business items.

1. Approval of Applications for Appointed Positions

- a. Motion to forward to senate volunteer applications: Stephen Clary and Mariah Giddings for the Spring 2014 semester
Bussell/Orr (MSP 3/0/0)

The Executive Cabinet will review applications for appointed positions.

2. Review of Club Applications

The Executive Cabinet will review club applications. Discussion/Action may include club applications that were submitted after the agenda was written. (None)

3. Financial Concerns

The Executive Cabinet may be presented with financial concerns that have come up since the agenda was written and require action. At the discretion of the President/Student Trustee and the Finance Director, discussion may include money proposals that were submitted after the agenda was written and are considered time critical. All money proposals are due to the Chair no later than Thursday at 1:00 pm the week prior. (None)

4. Activities Calendar

The Executive Cabinet may be presented with updates and/or changes to the Activities Calendar.

1. Spring 2014 Club Day (Recap of SLO/NCC club days)
2. Family Fun Day (Continuing to prepare for event; sparky the fire dog will attend.)
3. Safe Spring Break (Event supplies, ideas, and flyers; potential date April 10th.)
4. Student Success Fair (signup sheet for March 5th; ASCC table at fair.)

5. ASCC Committees

1. Programming Committee (Met Thursday; potential dance, and other new program ideas.)
2. Outreach Committee
3. NCC Task Force Committee
4. Budget Committee (March 7th initial meeting; internal & external requests.)
5. Elections Committee (Collin Fernandez has been appointed chair, applications due February 26th)

H. **DISCUSSION/ACTION ITEMS**

Pending review, the Executive Cabinet is asked to (a) take action or (b) bring back item(s) as discussion, discussion/action, or action item(s).

1. ASCC Student Survey (Sample survey first read.)
2. ASCC Bylaw Revisions (Ecab members need to start working on bylaw revisions and meet with Anthony to discuss.)
3. Water Dispenser Service (More information needed.)
4. March in March/State Legislature Visits (Plan to meet legislatures (locally) about the March in March.)

AGENDA ITEMS FOR NEXT EXECUTIVE CABINET MEETING

*The Chair will review items that the ASCC Senate decides to send to the next ASCC Executive Cabinet meeting. **All other agenda items must be e-mailed to asccpres@cuesta.edu no later than 5:00pm Wednesday the week before the meeting.***

1. Student Survey Questions; second read
2. March in March legislative visits
3. Water dispenser service
4. Bylaw revision update

I. **ADJOURNMENT**

Unless otherwise announced, the next ASCC Executive Cabinet Regular meeting will be held, Tuesday, February 25, 2014, at 12:15pm in ASCC Senate Chambers, room 5305, on the San Luis Obispo campus. **(1:16pm)**