



<http://cuesta.edu/student/forstudents/studentlife/>

Executive Cabinet Adopted Minutes

Regular Meeting #5 Tuesday, September 24th, 2013 12:30pm – 2:00pm
Room 5305, Cuesta College, San Luis Obispo Campus

- Advisory note: The Executive Cabinet maintains the right to re-order agenda items; accordingly, items may not be presented during the meeting in the order they appear below.

A. CALL TO ORDER (12:38pm)

B. ROLL CALL/ESTABLISHMENT OF QUORUM

Executive Cabinet Officers

1. Activities Director – **Sabrina Bussell (P)**
2. Clubs Director– Vacant
3. Finance Director –Outreach Director – Vacant
4. President/Student Trustee– **Charles Scovell (P)**
5. Publicity Director – **Gaby Sepulveda (P)**
6. Secretary – Vacant
7. Vice President (Chair) – Vacant*

*ASCC President/Student Trustee will chair meeting until the Vice President position is filled.

Advisors

1. Dr. Anthony Gutierrez, Coordinator, Student Life and Leadership (P)
2. Tim Tucker, ASCC Financial Advisor (P)

C. PUBLIC COMMENT

Anyone from the public may address the ASCC Executive Cabinet regarding any issue not on the agenda. The Chair reserves the right to limit the length of public comment. Responses from the Executive Cabinet are strictly limited. (Public comment about the importance of hand sanitizers on campus.) (None)

D. EXECUTIVE CABINET REPORTS

Members of the ASCC Executive Cabinet may report on matters involving the Associated Students or shared governance. There will be no discussion, except to add an item to a subsequent agenda or to ask questions of clarification.

1. Activities Director – **Sabrina Bussell: Clubs Day is Mon. Sept 30. SLO and Oct. 2in NCC.**
2. Clubs Director– Vacant
3. Finance Director – Vacant
4. Outreach Director – Vacant
5. President/Student Trustee– **Charles Scovell: Attended SCLC and will be attending Pre-Election Bond Activities on Wed. Sept 25 from 12- 3pm in 5401**
6. Publicity Director – **Gaby Sepulveda: Reviewing Office Depot for possible office supplies.**
7. Secretary – Vacant
8. Vice President (Chair) – Vacant

E. ADVISOR REPORT'S

1. Dr. Anthony Gutierrez, Coordinator, Student Life and Leadership: Attended Community Civility Meeting and SCLC.
2. Tim Tucker, ASCC Financial Advisor: Distributed Weekly Profit/Loss Statement

F. APPROVAL OF UNADOPTED MINUTES

The ASCC Executive Cabinet is presented with Unadopted Minutes from previous meeting(s). Once reviewed, the Executive Cabinet will note necessary corrections and/or approve the minutes as presented.

1. Motion to approve Minutes for Regular Executive Cabinet Meeting #4 Tuesday, September 17, 2013
Bussell/ Sepulveda (MSP2-0-0)

G. ACTION ITEMS

The Executive Cabinet is requested to take action on the following business items.

1. Approval of Applications for Appointed Positions

The Executive Cabinet will review applications for appointed positions.

(None)

2. Review of Club Applications

The Executive Cabinet will review club applications. Discussion/Action may include club applications that were submitted after the agenda was written.

A. Motion to forward to Senate the Active Minds Club Renewal Application for the 2013-14 school year.

Bussell/Sepulveda MSP2/0/0

3. Financial Concerns

The Executive Cabinet may be presented with financial concerns that have come up since the agenda was written and require action. At the discretion of the President/Student Trustee and the Finance Director, discussion may include money proposals that were submitted after the agenda was written and are considered time critical. All money proposals are due to the Chair no later than Thursday at 1:00 pm the week prior.

A. Motion to forward to Senate Money Proposal 01-13 in the amount of \$500 for can food drive drawing from the Activities Account.

Sepulveda/Bussell (MSP2-0-0)

B. Motion to forward to Senate Money Proposal 02-13 in the amount of \$300 for Student Success Center Grand Opening.

Bussell/Sepulveda (MSP2-0-0)

C. Motion to forward to Senate Money Proposal 03-13 in the amount of \$450 for Dia de Los Muertos activities from the Activities Account.

Bussell/Sepulveda (MSP2-0-0)

D. Motion to forward to Senate Money Proposal 04-13 in the amount of \$3300 for 4 students to attend the SSCCC Fall General Assembly from the Student Rep Fee Travel and Conference Account.

Bussell/Sepulveda (MSP2-0-0)

4. **Activities Calendar**

The Executive Cabinet may be presented with updates and/or changes to the Activities Calendar.

1. 2013-14 Activities
2. Club Day: Coming up Mon. Thurs 30 and we need more publicity for Club Day.
3. Open Forum: Activities Request and Money Proposal needed.
4. Food Pantry: Starts Tues. Oct. 1 and ends Thurs. Oct 31.

H. **DISCUSSION/ACTION ITEMS**

Pending review, the Executive Cabinet is asked to (a) take action or (b) bring back item(s) as discussion, discussion/action, or action item(s).

1. ASCC Vice President: Discussed the vacancy of Vice President and the possible options that Senate will have (appointment or special election).

AGENDA ITEMS FOR NEXT EXECUTIVE CABINET MEETING

*The Chair will review items that the ASCC Senate decides to send to the next ASCC Executive Cabinet meeting. **All other agenda items must be e-mailed to ascsec@cuesta.edu* no later than 5:00pm Wednesday the week before the meeting.***

**Please email ascpres@cuesta.edu until the Secretary position is filled.*

NA

I. **ADJOURNMENT**

Unless otherwise announced, the next ASCC Executive Cabinet Regular meeting will be held, Tuesday, October 1st, 2013, at 12:15pm in ASCC Senate Chambers, room 5305, on the San Luis Obispo campus. (Adjournment 1:27pm)