

1. The committee set attainable objectives.

	Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree	Rating Average	Rating Count
	0.0% (0)	0.0% (0)	11.8% (2)	88.2% (15)	0.0% (0)	3.88	17
						Response	1
						answered question	17
						skipped question	0

2. The committee completed and assessed the improved Integrated Planning Process and Calendar: (Integrated Planning Manual)

	Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree	Rating Average	Rating Count
	0.0% (0)	12.5% (2)	0.0% (0)	62.5% (10)	25.0% (4)	4.00	16
						Response:	2
						answered question	16
						skipped question	1

3. The committee facilitated the assessment of Institutional Effectiveness starting January 2013 through Spring 2013. (Strategic Plan 3.1)

	Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree	Rating Average	Rating Count
	6.3% (1)	12.5% (2)	18.8% (3)	50.0% (8)	12.5% (2)	3.50	16
						Response:	3
						answered question	16
						skipped question	1

4. The committee completed a Planning and Budget Handbook by May 2013 (Strategic Plan Goal 3).

	Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree	Rating Average	Rating Count
	6.3% (1)	25.0% (4)	18.8% (3)	18.8% (3)	31.3% (5)	3.44	16
						Response:	3
						answered question	16
						skipped question	1

5. The committee continued training for the committee by implementing a training module for the committee. (Quizzes)

	Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree	Rating Average	Rating Count
	0.0% (0)	11.8% (2)	23.5% (4)	58.8% (10)	5.9% (1)	3.59	17
						Response:	2
						answered question	17
						skipped question	0

6. The committee effectively participated in and assessed the long term fiscal planning process and the implementation of the Long Term Fiscal Plan in Spring 2013.(Strategic Plan Goal 4) (Long Term Fiscal Plan) (Long Term Budget Reduction Plan(2013-2017)

	Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree	Rating Average	Rating Count
	0.0% (0)	5.9% (1)	23.5% (4)	52.9% (9)	17.6% (3)	3.82	17
	Response:						3
	answered question						17
	skipped question						0

7. The committee reviewed the District’s fiscal Board policies in Spring 2013.

	Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree	Rating Average	Rating Count
	0.0% (0)	56.3% (9)	12.5% (2)	31.3% (5)	0.0% (0)	2.75	16
	Response:						4
	answered question						16
	skipped question						1

8. The committee assessed progress on Accreditation Self-Study Planning Agendas to be completed by May 2013.

	Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree	Rating Average	Rating Count
	5.9% (1)	29.4% (5)	29.4% (5)	23.5% (4)	11.8% (2)	3.06	17
	Response:						3
	answered question						17
	skipped question						0

9. What objectives would you recommend to next year's committee?

	Response Count
	12
answered question	12
skipped question	5

10. Committee members received clear and timely meeting information.

	Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree	Rating Average	Rating Count
	0.0% (0)	5.9% (1)	11.8% (2)	58.8% (10)	23.5% (4)	4.00	17
						Response:	2
						answered question	17
						skipped question	0

11. Committee members received appropriate budget materials to support effectiveness.

	Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree	Rating Average	Rating Count
	0.0% (0)	6.3% (1)	12.5% (2)	68.8% (11)	12.5% (2)	3.88	16
						Response:	2
						answered question	16
						skipped question	1

12. I understood the concept of Planning & Budget operations well enough to provide critical oversight.

	Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree	Rating Average	Rating Count
	0.0% (0)	11.8% (2)	17.6% (3)	58.8% (10)	11.8% (2)	3.71	17

Response: 2

answered question	17
skipped question	0



13. The committee made decisions and recommendations in a timely and effective manner.

	Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree	Rating Average	Rating Count
	0.0% (0)	0.0% (0)	29.4% (5)	64.7% (11)	5.9% (1)	3.76	17

Response: 3

answered question	17
skipped question	0

14. The committee size should change:

		Response Percent	Response Count
Yes		6.3%	1
No		93.8%	15

Response: 3

answered question	16
skipped question	1

15. The committee's composition reflected an appropriate mix of skills, experience, backgrounds, and diversity.

	Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree	Rating Average	Rating Count
	0.0% (0)	0.0% (0)	11.8% (2)	76.5% (13)	11.8% (2)	4.00	17

Response: 1

answered question	17
skipped question	0

16. 10. Please list the documents you think are most important for the committee members to understand:

	Response Count
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13

answered question	13
skipped question	4

17. What elements worked in this year's Resource Allocation Prioritization Process?

	Response Count
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10

answered question	10
skipped question	7

18. What could be improved?

	Response Count
	12
answered question	12
skipped question	5

Page 1, Q1. The committee set attainable objectives.

1	sometimes feels rushed to attain them	May 16, 2013 3:12 PM
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Page 2, Q2. The committee completed and assessed the improved Integrated Planning Process and Calendar: (Integrated Planning Manual)

1	Future agenda item at time of survey.	May 17, 2013 2:01 PM
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2	tried very hard to follow the calendar	May 16, 2013 3:18 PM
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Page 2, Q3. The committee facilitated the assessment of Institutional Effectiveness starting January 2013 through Spring 2013. (Strategic Plan 3.1)

1	This question is not related to Strategic Plan 3.1	May 17, 2013 4:02 PM
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2	This is currently identified as "In Progress." Any facilitation of this assessment would need to be done fall 2013. I recommend that this initiative be "carried forward," because it needs to be done.	May 17, 2013 2:54 PM
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3	Future agenda item at time of survey.	May 17, 2013 2:01 PM
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Page 2, Q4. The committee completed a Planning and Budget Handbook by May 2013 (Strategic Plan Goal 3).

1	Not strategic plan goal 3.	May 17, 2013 4:02 PM
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2	This was initiated in the fall during orientation; there was comment that the committee had taken no action to approve the book as presented - no further discussion, endorsement, or assessment since.	May 17, 2013 2:01 PM
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3	The handbook is a collection of resources but procedures are not completely described.	May 15, 2013 9:04 AM
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Page 2, Q5. The committee continued training for the committee by implementing a training module for the committee. (Quizzes)

1	Somewhat - this activity fell off after the fall semester.	May 17, 2013 2:01 PM
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2	Not consistent.	May 13, 2013 4:47 PM
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Page 2, Q6. The committee effectively participated in and assessed the long term fiscal planning process and the implementation of the Long Term Fiscal Plan in Spring 2013.(Strategic Plan Goal 4) (Long Term Fiscal Plan) (Long Term Budget Reduction Plan(2013-2017))

1	Currently identified as "In Progress." While the committee participated in the long term fiscal planning process, we have not yet assessed the planning process.	May 17, 2013 2:54 PM
2	This is difficult content to understand however presented well.	May 16, 2013 3:18 PM
3	The plan was presented to us so we did not participate in its development.	May 15, 2013 9:04 AM

Page 2, Q7. The committee reviewed the District's fiscal Board policies in Spring 2013.

1	This was not placed on the agenda.	May 17, 2013 2:01 PM
2	more of yes or no question. I don't think we did this.	May 16, 2013 3:18 PM
3	We did not review any board policies.	May 15, 2013 9:04 AM
4	Not through May 13, 2013	May 13, 2013 4:47 PM

Page 2, Q8. The committee assessed progress on Accreditation Self-Study Planning Agendas to be completed by May 2013.

1	Currently identified as "In Progress." I don't recall seeing any Accreditation Self-Study Planning Agendas and I cannot find them (by doing a search) on the Cuesta website. Now, was the assessment to be completed by May 2013 or were the Planning Agendas to be completed by May 2013?	May 17, 2013 2:54 PM
2	not sure	May 16, 2013 3:18 PM
3	No accreditation self study documents were brought before the P&B committee that I recall.	May 15, 2013 9:04 AM

Page 3, Q9. What objectives would you recommend to next year's committee?

1	1. Complete the Integrated Planning Process and assess the effectiveness of our efforts.	May 17, 2013 3:17 PM
2	stay on course	May 17, 2013 2:46 PM
3	Complete the review of Board Policies applicable to budget and planning issues. Assess effectiveness of planning process. Task force to work with IPPR committee on assessment.	May 17, 2013 2:22 PM
4	Review of Board Goals	May 17, 2013 1:43 PM
5	Develop a decision-making model that encourages more participation from the "silent" majority.	May 16, 2013 4:08 PM
6	Refine the data collection for Cluster presentations. I printed too much material. Not sure this is an objective however, I would like to more clarity of Grants (1) where they augment the budget (2) how do we look at items that are grant funded but eventually should be district funded (3) is the Grant sustainable; if not what are the ramifications	May 16, 2013 3:33 PM
7	More streamlined and organized data	May 16, 2013 12:37 PM
8	Create a planning and budget handbook that clearly describes process and train the committee on process. Change the allocation process so there are different categories for continuing needs, one time needs, and personnel.	May 15, 2013 9:19 AM
9	Creating some	May 13, 2013 4:58 PM
10	Is this referring to committee initiatives? - Reinstitute review of other college resources to potentially address priority needs with presentations re: CTE funds, Student Support and Success Program funds (prev. Matric.), BSI funds etc.	May 13, 2013 4:46 PM
11	Review the district's fiscal Board policies. Devote 30% more meeting time to district wide planning. Work with College Council in district wide planning	May 13, 2013 3:48 PM
12	Themes when it comes to resource allocation	May 13, 2013 3:34 PM

Page 3, Q10. Committee members received clear and timely meeting information.

1	It has gotten much better. It appeared that those on the NCC also had their documents. We should try hard not to have handouts at the meeting particularly because those on PolyCom do not have access and that makes it difficult to participate and vote as needed.	May 16, 2013 3:33 PM
2	Many times documents were brought to the committee at the meeting or emailed shortly before.	May 15, 2013 9:19 AM

Page 3, Q11. Committee members received appropriate budget materials to support effectiveness.

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|---|-------------------------------------------------------------------------------------------------------------------------------------|----------------------|
| 1 | Still very complex but each time I hear it, I glean more understanding. Also, it helped me to read the fiscal report. | May 16, 2013 3:33 PM |
| 2 | I don't think we have enough detail on actual spending in more specific categories to enable us to develop a more efficient budget. | May 15, 2013 9:19 AM |

Page 3, Q12. I understood the concept of Planning & Budget operations well enough to provide critical oversight.

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|---|----------------------------------------------------------------------|----------------------|
| 1 | not sure I am at a level that I can do this yet--getting better. | May 16, 2013 3:33 PM |
| 2 | A lot of processes are just explained verbally and not written down. | May 15, 2013 9:19 AM |

Page 3, Q13. The committee made decisions and recommendations in a timely and effective manner.

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|---|------------------------------------------------------------------------------------------------------------------------|----------------------|
| 1 | Great improvement has been seen in this area! | May 16, 2013 3:33 PM |
| 2 | I personally don't feel my input was much valued. I felt like a rubber stamp. | May 15, 2013 9:19 AM |
| 3 | For the most part I agree, but the cluster prioritization process need more time for accurate and meaningful planning. | May 13, 2013 3:48 PM |

Page 3, Q14. The committee size should change:

- | | | |
|---|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|
| 1 | Seems effective | May 16, 2013 3:33 PM |
| 2 | At least a re- evaluation of who is on the committee and why. It's just an advisory committee but I feel like most of the decisions are made before we discuss them. | May 15, 2013 9:19 AM |
| 3 | Not at this time. | May 13, 2013 3:34 PM |

Page 3, Q15. The committee's composition reflected an appropriate mix of skills, experience, backgrounds, and diversity.

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|---|--------------------------------------------------------------------------------------------|----------------------|
| 1 | I don't think it mattered. Decisions were already made before we made any recommendations. | May 15, 2013 9:19 AM |
|---|--------------------------------------------------------------------------------------------|----------------------|

Page 3, Q16. 10. Please list the documents you think are most important for the committee members to understand:

1	Budget Long term budget reduction plan assumptions budget line items funding sources	May 17, 2013 4:04 PM
2	1. Integrated Planning Manual (all other documents are referred to in this manual and should be made accessible as needed by the committee members.) 2. Any documents which will aid the committee members in better understanding how community colleges are funded and how monetary assets are made available throughout the academic year.	May 17, 2013 3:17 PM
3	Education Master Plan Integrated Planning Manual Fiscal Plan - include Budget Appropriation (where do we get our \$\$ and how is it received) Strategic Plan	May 17, 2013 2:22 PM
4	Hand book/5 year fiscal plan/IPPR/CPPR	May 17, 2013 1:43 PM
5	Long-Term Budget Reduction Enrollment Management Plan Budget Assumptions Budget Overages/Underages Calendar of Activities	May 16, 2013 4:08 PM
6	Enrollment Planning Target Scenarios Cabinet personnel Action Form Foundation Grant Awards Assumption/Budgt Criteria Calendar Fiscal Projections---more difficult to understand Budget	May 16, 2013 3:33 PM
7	All of the documents with acronyms that will be used on a regular basis	May 16, 2013 12:37 PM
8	The budget - top to bottom not just the summary pages. Policies that allow transfers and why. Actuals vs projections and how to align the latter based on the former. How the state budget calendar drives our calendar and how we can manage that so the committee can address changes that occur over the summer.	May 15, 2013 9:19 AM
9	Every document on the accreditation website.	May 13, 2013 4:58 PM
10	Accreditation Standard III Fiscal response Annual District Budget All materials in the Budget Workshop for the BOT Educational Master Plan & Addendum IPPR Strategic Plan Fiscal Plan Technology Plan Integrated Planning Manual with planning model	May 13, 2013 4:46 PM
11	311, Integrated Planning Manual, Institutional plans (Strategic, Ed Master, etc.), IPPR, FON, 50% law, Enrollment Management Plan	May 13, 2013 3:48 PM
12	311 Report, Budget, P 1,2, 3 Reports, Integrated Planning Manual, Planning and Budget Manual	May 13, 2013 3:38 PM
13	CAFR Budget Educational Master Plan addendum Long term fiscal plan Resource Development Plan	May 13, 2013 3:34 PM

Page 4, Q17. What elements worked in this year's Resource Allocation Prioritization Process?

1	rubric	May 17, 2013 4:05 PM
2	I think overall that the process works.	May 17, 2013 3:28 PM
3	Seperate ongoing and one time prioritization	May 17, 2013 1:44 PM
4	Prioritization process worked up to the development of budget considerations which deflated the process.	May 16, 2013 4:15 PM
5	Liked the link between Resource Allocation and program Review. Nice Rubric that I am glad I didn't have to figure out while I was listening to presentations. Thank you to the Chairs for working so hard so that the meeting ran effectively and efficiently. The preparation for the meeting was apparent.	May 16, 2013 3:38 PM
6	At least we had a rubric. That is a good place to start. But categories of one time, ongoing, college wide, and personnel need to be separated.	May 15, 2013 9:20 AM
7	increased presentation time	May 13, 2013 4:59 PM
8	Breaking the process into subjective and objective scoring. Linking goals and objectives to needs.	May 13, 2013 3:59 PM
9	The co-chairs using the rubric to determine an objective score for each request.	May 13, 2013 3:42 PM
10	Only allowing cluster manager to present the top three priorities	May 13, 2013 3:40 PM

Page 4, Q18. What could be improved?

1	the templates for units and cluster members to fill out to meet the rubric.	May 17, 2013 4:05 PM
2	1)The timeframe. We did not have enough time at the end of the process. 2) The process of using the rubric to score each request needs to be more transparent. The committee needs to see that before the final list is compiled. 3) A sub-committee should work with the individual presenters to improve consistency of presentataion. 4) We need to have a discussion about Proposition 20 – Allocation of Lottery Funds for Instructional Materials and determining possible line items for that allocation.	May 17, 2013 3:28 PM
3	The process is still convoluted. There's cross-over between standard budget funding and "resource allocation" - new funding. Separate long-term requests and short-term requests. Long-term requests should include proposal, debate, and recommendation from committee on where existing budget funding would be excised to accommodate a project elsewhere. The process for resource allocation (new funds, one-time funds) will not work if combined with ongoing needs. This may be a symptom of the IPPR process and how needs are identified. This can be addressed during the assessment.	May 17, 2013 2:33 PM
4	I don't think we are allocating resources; I think we are allocating new resources. We should be clear about that. I don't know how the "objective" scoring was done.	May 17, 2013 1:46 PM
5	Would like to see budget overview department by department to get an understanding of the real picture. We never really address budgets at that level and never demand zero based budgeting. Rather than "Resourse Allocation Priorization" would like to see complete budget review by cluster/division/department.	May 16, 2013 4:15 PM
6	Clarity with all documents (ongoing).	May 16, 2013 3:38 PM
7	See above.	May 15, 2013 9:20 AM
8	doing something with the dulpicates identifying broader needs to advocate for funding	May 13, 2013 4:59 PM
9	1. One time only vs. on-going fund distinction 2. Have Clusters identify ranking criteria on their Cluster Plans 3. Combine items or points somehow if more than one Cluster submits the same item - rather than the committee ranking it twice.	May 13, 2013 4:49 PM
10	On the subjective scoring, collapse duplicate items while acknowledging they were from two or more clusters. More time for cluster presentations. 15-20 minutes each. At the conclusion of the cluster presentations, budget time for the committee to discuss the needs from a campus wide perspective.	May 13, 2013 3:59 PM
11	1. Clear directions need to be given to the Cluster managers. 2. The form needs to be redone so that there are prompts for each area of the Resource Allocation Rubric. 3. The process should be repeated for each of the 3 types of requests (technology, one-time, and on-going). 4. The ballot forms should be distributed and scored prior to the subjective presentations. 5. The Resource Allocation Rubric should be distributed to the programs so that they may speak to it in the narrative in the APPW/CPPR's	May 13, 2013 3:42 PM

